

Meeting Minutes of the Regular Meeting
City of St. Charles
Board of Fire & Police Commissioners
Monday, September 12, 2016
5:00 p.m.
Fire Department Training Conference Room
2nd Floor Century Station

Present: Chairman Don Haines, Mr. John Kennedy, Ms. Diane Kellett
Absent: Mr. Keith Rollins, Mr. Cliff Carrignan
Also Present: Fire Chief Joe Schelstreet, Denice Brogan Human Resources,
Police Chief James Keegan, Carole Murphy, Recording Secretary

1. Call to Order

Chairman Don Haines called the meeting to order at 5:17 pm.

2. Roll Call

Roll was called with three members present.

3. Public Forum

No Report

4. Approval of Minutes

- a. A motion was made by Ms. Kellett and seconded by Mr. Kennedy to accept the minutes of the July 11, 2016 meeting Regular Meeting. The minutes were passed as presented by a unanimous voice vote of all members present.
- b. A motion was made by Ms. Kellett and seconded by Mr. Kennedy to accept the minutes of the August 17, 2016 Special Meeting. The minutes were passed as presented by a unanimous voice vote of all members present.
- c. A motion was made by Mr. Kennedy and seconded by Ms. Kellett to accept the minutes of the August 19, 2016 Special Meeting. The minutes were passed as presented by a unanimous voice vote of all members present.
- d. A motion was made by Mr. Kennedy and seconded by Ms. Kellett to accept the minutes of the August 22, 2016 Special Meeting. The minutes were passed as presented by a unanimous voice vote of all members present.
- e. A motion was made by Ms. Kellett and seconded by Mr. Kennedy to accept the minutes of the August 23, 2016 Special Meeting. The minutes were passed as presented by a unanimous voice vote of all members present

5. Approval of Background Check for Police Applicant

Chief Keegan stated there is still one funded and approved position outstanding. Chief Keegan is presenting the background of the next candidate. Stating there is nothing of a derogatory nature in the background, Chief Keegan is seeking approval of the board to pass the candidate's background to move forward with a conditional offer, subject to passing the psychological and medical exams. This candidate is a replacement for a previous applicant whose psychological exam was dismissed.

This position is number 52 with 54 positions authorized. Two positions are held due to state budget. 52 personnel is at full staffing per approvals.

The final eligibility list should be ready to be posted early next week being effective in early October.

A motion was made by Mr. Kennedy and seconded to reject the previous candidate as an applicant. With no further discussion, the motion was passed by unanimous voice vote of those members present.

A motion was made by Ms. Kellett and seconded by Mr. Kennedy to move forward with the processing of Mr. Brian Oko. With no further discussion, the motion was passed by unanimous voice vote of those members present.

6. Executive Session

No Executive Session

7. Other Business

Chief Schelstreet stated there will be two Fire Department promotions taking place at the October 3, 2016 City Council Meeting. Captain Jeremy Mauthe and Lt. Clifford Lo promotions were effective as of September 29, 2016.

8. Adjournment

With no further business, a motion was made to adjourn the meeting by Mr. John Kennedy and seconded by Ms. Dianne Kellett. The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:30 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary